

Volunteer/Church Driver Application Form
Confidential

I am applying to be a: ____ Volunteer Driver (drive my personal vehicle) ____ Church Driver (drive church-owned vehicles)

The purpose of this form is to protect those participating in church activities by being selective in the designation of persons authorized to drive personal and/or church owned vehicles for church sponsored trips. Please fill out this form and return it, along with copies of your driver's license and your current vehicle insurance declaration page (if applying to be a volunteer Driver) to the church. A new Church/Volunteer Driver Application Form must be filled out each calendar year. All references to Church in this application means _____.

By signing and submitting this application, you grant the church permission and authorization to verify any information provided in this application and to conduct any driver or criminal record check deemed appropriate by the church.

Section I: Personal Information

Name _____ Driver's License # _____
{Last, First, Middle} Expiration Date _____
Address _____ Phone: (h) _____ (w) _____
City _____ State _____ Zip _____ Number Years Driving Experience _____

Sections 2 & 3 are required for use of private vehicles by Volunteer Drivers.

Section 2: Vehicle Information: (list any owned vehicles that may be used by you for church transportation)

	Model/Year	License Plate #	# Working Seatbelts
Vehicle #1	_____	_____	_____
Vehicle #2	_____	_____	_____

Section 3: Insurance Information: (For those applying to be volunteer drivers.) The church requires volunteer drivers of private vehicles to have a minimum amount of liability insurance. (1) \$100,000 liability per person for bodily injury; (2) \$300,000 liability per incident for bodily injury for all vehicle occupants; and (3) \$50,000-\$100,000 liability for property damage. Please list for all vehicles above. Attach a copy of your policy's declarations page. If each car has a separate policy attach copies of each.

Insurance Company Policy # _____
Agent Phone# _____
Bodily Injury Liability Limit _____ Property Damage Liability Limit _____

Section 4: Driving Record Information: Please answer the following. If answering yes, please attach a sheet to this form describing the nature of the ticket(s), infraction(s), or accident(s) with cause. Note: The church may not use volunteers who answer yes to any of the following:

Yes ___ No ___ Have you been in an accident within the last three (3) years?

Yes ___ No ___ Have you been ticketed for moving violations within the last three (3) years?

Yes ___ No ___ Have you been convicted or has your license been revoked or suspended for:

Reckless or negligent operation of a vehicle	Permitting an unlicensed person to drive
Driving while under license suspension or revocation	DWI/DUI of alcohol or drugs
Using any motor vehicle in the commission of a felony	Unlawfully leaving the scene of an accident
Unlawfully transporting a controlled substance or hazardous material	Eluding an officer
Negligent homicide or aggravated assault arising out of the use of a motor vehicle	Hit and run
Operating a vehicle without owner's authority (grand theft)	Multiple moving violations

(If your answer is "yes", please indicate why by circling the appropriate responses.)

Section 5: Drivers Requirements and Declarations: Please check all accurate statements.

I certify that for the calendar year _____ for which I have volunteered to be a driver that: I possess a valid driver's license from the state of _____. Please attach copy of your Driver's License.

FOR VOLUNTEER DRIVERS ONLY.

___ I have consulted my insurance agent to ascertain if there are any liability policy limits or exclusions regarding transporting church groups that might affect my ability to meet the qualifications for a volunteer driver as provided herein, and that I am not aware of any such limits or exclusions after talking with my insurance agent.

___ I have informed my insurance agent of my intention to use the vehicle and to be a volunteer driver for church activities to determine whether a passenger endorsement is required to participate as a volunteer driver (As this driving is classified as occasional and volunteer, most insurers do not require that a passenger endorsement be added to the policy or that additional premiums be paid.)

___ I will maintain the minimum insurance coverage required by the church for volunteer vehicle(s) listed in Vehicle Information and only volunteer to drive when such insurance policies and coverage listed in Insurance Information are in force. (Required for everyone using their own vehicle to transport persons on church trips.)

___ When driving a privately owned vehicle, I understand that in case of any accident, injury, or vehicle damage, the church's liability insurance policy does not provide primary or direct insurance on my vehicles. The church's insurance may take effect only after my personal auto insurance limits are exhausted and does not provide any comprehensive or collision coverage on my vehicles(s). I also understand and acknowledge that any additional automobile liability insurance protection that may be provided under the church's comprehensive general liability insurance policy is only for authorized drivers while transporting passengers in privately-owned vehicles on church sponsored or sanctioned events. I understand that the church's insurance is only for an amount in excess of the limit of liability provided by the private vehicle owner's or driver's liability insurance policy. Damage to any private vehicle, including the owner's, is the responsibility of the volunteer driver.

___ To my knowledge, my vehicle has a current, valid registration and operating license, is in safe operating condition (brakes, tires, etc.), complies with all applicable state laws in the state in which it is registered for vehicle inspections, and has a current, valid inspection sticker (if required by state law).

FOR BOTH VOLUNTEER AND CHURCH DRIVERS

___ I am in good physical and mental health, it is safe for me to drive and neither my driver's license nor my ability to operate a vehicle is limited by any medical, physical, or emotional restriction or condition.

___ I am at least 25 and not over 75 years old, and have a good driving record with at least five (5) years of extensive driving experience.

___ I understand that, if approved as a Church or Volunteer Driver, I have a continuing obligation to advise the church of any change in information provided on this form including, but not limited to, involvement in a car accident in which I am cited, any citations for moving violations, non-renewal of license, termination of license, change of insurance company, change in amounts of insurance coverage, termination of insurance, or change in vehicle. I will promptly provide this information.

___ Persons in my vehicle will be seated and secured with individual working seatbelts in both the front and back seats. (No double belting is permitted)

___ I will comply with _____ laws, and the laws of other states in which I travel on a church trip, with regards to use and security of child restraint seats, lap/shoulder belt seating positions, restrictions on use of booster seats or other safety systems (including, but not limited to occupancy and seat facing designations for seats exposed to air bags).

___ I will comply with the Church Transportation Policy, a copy of which will be provided to me, if my application to be a Church Driver or Volunteer Driver is accepted.

___ I affirm that I will carefully transport all persons under my care, including obeying all traffic laws and the church transportation policy.

___ I understand that to be an approved Church Vehicle Driver, I must complete the Church Vehicle Driver Orientation.

In signing this form I certify that the information given by me on this form is true and correct to the best of my knowledge, and grant the Church permission to obtain a copy of my motor vehicle driving record and to conduct any driver or criminal record check deemed appropriate by the church. I release the Church and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims, or lawsuits in regard to the information obtained from any and all of the above referenced sources used.

Driver's Signature _____ Date _____

Vehicle Owner's Signature (if different) _____ Date _____

(For church use only)

___ Approved for addition to FAB Volunteer Driver List
___ Declined

___ Approved for addition to Church Driver List
___ Declined

Administrator's Signature _____ Date _____